

TOWN OF EAST WINDSOR  
PARKS AND RECREATION COMMISSION

REGULAR MEETING  
April 12, 2010

Draft Document – Subject to Commission Approval

The Regular Meeting was called to order by Director Maltese at 7:00 p.m. in Parks and Recreation Office at the East Windsor High School, 76 S. Main Street, East Windsor, CT.

**PRESENT:** Commissioners Raber, Simpkins, Szymanski, Balch and Balula, Park Director (Green) Maltese and Mary Lou Morell from the Park Office.

**ABSENT:** No one.

**GUESTS:** None

**ESTABLISHMENT OF QUORUM:**

A quorum was established as five commission members were present.

**PUBLIC PARTICIPATION:**

None

**APPROVAL OF MINUTES:**

No action at this meeting.

**ADDED AGENDA ITEMS:**

None.

**OLD BUSINESS:**

- a. BMX Skate Park

Director Maltese again asked for a volunteer from the Commission to attend meetings. Commissioner Balula agreed to be the Commission liaison.

- b. Dog Owners' Park

No Report.

**OLD BUSINESS (continued):**

c. Review of EWP ball field electric bills

Director Maltese stated that when the Town restructured their electric services which includes the town's administrative and service buildings and areas along with the schools, town parks were not included with the reorganization. Park electric meters are classified as commercial and are demand meters and services is calculated at the highest month usage rate. Director Maltese will discuss with the First Selectman's office the process to be added to the municipality plan which has a lower rate charge and seeking any financial adjustments from CL & P.

d. 2009 EWP Snack Bar financial analysis

Director Maltese reported that she will again have use of the freezer space at the East Windsor Middle School for the storage of Snack Bar frozen foods. This will allow for placing of fewer orders and ordering in larger quantities. The Snack Bar will begin operation on the first day of camp which is July 6, 2010. Pricing of food items and 2010 Snack Bar rates will be available for next meeting. A discussion ensued as to opening the Snack Bar by July 3<sup>rd</sup> to cover the July 4<sup>th</sup> holiday period. Director Maltese will have the Snack Bar staffed for that weekend.

The popcorn machine is broken and to repair the motor will cost \$158 along with a new cover for \$400 as the replacement motor is larger than the original and the original cover will no longer fit the machine. A new popcorn maker will cost approximately \$600 - \$800. Director Maltese will inquire if both the PTO and Graduate and Celebrate would contribute to the cost of a new appliance as both organizations use the machine for various functions.

e. Name Policy for Public Parks and Open Space

After discussion, the decision on this policy is postponed to next meeting as two Commissioners were not present at last month's meeting when the policy was distributed for consideration.

**NEW BUSINESS:**

a. Financial Accounts Review

The March Financial Accounts were handed out, reviewed and approved

b. 2010 Budget

Director Maltese reported the highlights of further cuts from the Budget originally submitted. The decreases total \$1,200.

**NEW BUSINESS (continued):**

c. Request from Veterans Commission

Director Maltese received a request from Ernie Texiera of the Veteran's Committee to host the Vietnam Veterans Traveling Wall at East Windsor Park in the lighted ball field area from May 19, 2010 to May 22, 2010. After discussion:

**MOTION: To APPROVE the hosting of the Vietnam Veterans Traveling Wall at East Windsor Park from May 19, 2010 to May 22, 2010.**

**Simpkins moved/Balch seconded/VOTE: In Favor: Unanimous**

d. 2010 Men's Softball Fee

Director Maltese suggests the fee for 2010 be increased from \$800 to \$850 per team to cover increased operating costs. Play commences the first week of May.

**MOTION: To APPROVE the 2010 Men's Softball team fee of \$850.**

**Balula moved/Balch seconded/VOTE: In Favor: Unanimous**

e. 2010 Over 30 League Softball Fee

Commissioner Szymanski reported that only two teams have showed interest for this year. He may have more team participation by next week. He asked if the league could be advertised through the Parks and Recreation Department for additional teams.

f. Kid's Fishing Derby – East Windsor Park

Director Maltese stated the Fishing Derby will take place on Saturday, May 1, 2010 at East Windsor Park. Registration begins at 7:00 a.m. with fishing from 8:00 to 11:00 a.m. As the event is co-sponsored by the Parks and Recreation Department, a contribution to prize purchases is being requested.

**MOTION: To APPROVE a contribution of \$250 to the Broad Brook Angling Club for the purchase of prizes for the Kid's Fishing Derby.**

**Balch moved/Szymanski seconded/VOTE: In Favor: Unanimous**

**NEW BUSINESS (continued):**

g. Dog Park Liaison Request

The group is requesting a liaison from the Commission to attend their meetings which are held on the first Monday of each month at 6:00 p.m. at Park Hill. Commissioner Raber volunteered to be the designated liaison.

h. Summer Camp Pricing

Director Green is suggesting an increase in the weekly summer camp fee by \$5.00 to cover the minimum wage increase and to hire an additional counselor to meet required ratio of staff to campers.

**MOTION: To APPROVE an increase of \$5.00/week to the 2010 summer camp fee.**

**Balch moved/Balula seconded/VOTE: In Favor: Unanimous**

i. Park Director's Report

Director Maltese stated she currently does not have a Water Safety Instructor for swim lessons. Without one, swim lessons will not be offered. Applications for hire have been distributed and interviews will be conducted starting next week.

**Leagues/Abbe Road Soccer Complex/Broad Brook Pond Park/ East Windsor (Reservoir) Park/Pierce Memorial Park (Windsorville)/ Prospect Hill Park (Warehouse Point)/Warehouse Point (Osborn Field) Park:**

No discussion this evening.

**CORRESPONDENCE:**

Director Maltese reported that she received a Thank Your letter from the Boy Scouts for the East Windsor Park family season pass that was donated to their raffle by the Parks and Recreation Department.

**MISCELLANEOUS:**

Chairman Raber asked what can be done to get minutes out within the required timeframe. Mrs. Morell will adjust her working hours on the meeting week to devote more time for timely completion.

Director Maltese informed the Commission that the door bell is broken. The electronic model interferes with the computers. The cost of a new electric door bell is \$425. The Commission questioned who is responsible for this expense. Director Maltese will email the First Selectman on this issue.

**APPROVAL OF BILLS:**

The bills were reviewed and signed by Commissioners Raber and Simpkins.

**ADJOURNMENT:**

**MOTION: To ADJOURN this meeting at 8:05 p.m.**

**Balula moved/Balch seconded/VOTE: In Favor:  
Unanimous**

Respectfully submitted, \_\_\_\_\_  
Mary Lou Morell  
Recording Secretary